

## TERMS AND CONDITIONS

### STUDY IN EUROPE VIRTUAL FAIR 2025: STEM

09 December 2025

#### Event Profile

Name: Study in Europe Virtual Fair: STEM

Date: 9th December 2025 (with live slots at 09:00-11:00 and 15:00-17:00 CET)

#### Participation

Open to European higher education institutions and national agencies with their headquarters in one of the EU member states or Erasmus+ programme countries.

**Participation fee:** 600 €

#### Contact

*For logistical inquiries (registration and website support)*

Dům zahraniční spolupráce (Czech National Agency for International Education and Research)

Na Poříčí 1035/4

110 00 Praha 1

Czech Republic

[info@studyin.cz](mailto:info@studyin.cz)

*For questions related to invoicing, please contact Campus France*

Campus France

European projects

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## TERMS AND CONDITIONS FOR PARTICIPATING INSTITUTIONS

These are the terms and conditions agreed by: "The Organisers" (Campus France, on behalf of the "Study in Europe" consortium composed of Campus France, German Academic Exchange Service (DAAD), Nuffic, Estonian Education and Youth Board (Harno), Academic Cooperation Association (ACA), Czech National Agency for International Education and Research (DZS)), and "The Exhibitor", the eligible institution and its representatives which has made an application to the Organisers to participate in the above mentioned Event. In these conditions: "The Event" is that organised by the Organisers as mentioned above.

### 1. Selection Criteria for Institutions

In order to be eligible to exhibit at the event, the institutions must at the time of the event:

- be a higher education institution (HEI) recognised by the competent national authority, an official consortium of recognised higher education institutions, a European University Alliance or a national governmental agency in charge of higher education promotion.
- have their headquarters in one of the Erasmus+ programme countries (<https://erasmusplus.ec.europa.eu/programme-guide/part-a/eligible-countries>)
- deliver higher education degrees recognized by the competent national authority (if the institution is a higher education institution or an official consortium of higher education institutions);

In all cases, eligible HEIs must promote higher education programs to be delivered in one of the Erasmus+ programme countries (international campuses of European HEIs based outside of Europe are not eligible if promoting their international campus; they may be eligible if they are based in the country where the fair is taking place).

### 2. Registration

The registration for the Event is done online through the website <https://studyineuropefairs.eu>. All registrations are submitted to a selection process. The registration is binding; once the Exhibitors have submitted the registration, they cannot be discharged from their contractual duties. The online registration serves as a contract upon submission and acceptance by the Organisers. It



becomes binding for both parties upon acceptance by the Organisers in the form of a separate confirmation sent in writing (via e-mail).

### **3. Quota system**

Places will be allocated on a first-come, first-served basis per country following a review of the study programmes offered with priority given to those offering study courses on STEM. Since the event will focus on STEM fields, the relevance of the applying institutions' study offer to this thematic focus will also be taken into consideration. If certain places have not been taken up after the deadline, the spots will be offered to registered institutions on the waiting list who have met the selection criteria, regardless of their country of origin. If the number of applications exceeds the number of booths available, eligible institutions will be placed on a waiting list according to the date and time of their registration.

### **4. Consortia and European University Alliances**

Consortia will be treated as one institution – e.g. only one virtual exhibition space, one entry in the online catalogue, one name on the platform interface, one listing in all fair materials. Consortia are requested to nominate a representative who will accept the responsibility and liability of the group.

Likewise, a European University Alliance will be treated as one institution (e.g. only one entry in the exhibition leaflet, one listing on the website and in all fair material etc.): one alliance member registers on behalf the alliance and will be charged with registration fees. That HEI will be provided one virtual exhibition space representing the whole alliance (and not the individual HEI). This virtual exhibition space can be shared with representatives of other members (Erasmus+ programme countries) of the Alliance. European University Alliances are requested to nominate a representative who will accept the responsibility and liability of the alliance.

### **5. Participation**

The participation fee of 600 EUR (excl. VAT) will be charged through Campus France. The Organisers reserve the right to cancel the contract. In such an event, the Organisers shall not be liable for any resulting costs, damages and/or losses charged to the Exhibitor. If on the instructions of the Exhibitor, invoices are made out to a third party the Exhibitor continues to be liable for all charges.

### **6. Terms of Payment**



Campus France – on behalf of the Organisers – will invoice Exhibitors for the Event before the Event takes place (in accordance with French law). All invoices shall be paid within 30 days of the invoice date and before the Event takes place. Terms of payment and deadlines will be stated on the invoice and must be respected in order for the Exhibitor to be able to take part in the Event. The Organisers reserve the right to cancel the contract and otherwise use the space reserved if payments are not remitted on time. In such an event, the Organisers shall not be liable for any resulting costs, damages and/or losses charged to the Exhibitor. If on the instructions of the Exhibitor, invoices are made out to a third party the Exhibitor continues to be liable for all charges.

## **7. VAT**

The Exhibitor shall pay the registration fees for participation in the Event as published in the Event profile. Unless otherwise stated, all fees published in the Event Profile are exclusive of VAT, which the Exhibitor shall, where applicable, pay in addition.

## **8. Withdrawal by the Exhibitor**

Cancellation fees will be charged for withdrawal from the Event by the Exhibitor, for whatever reason, or in case an institution becomes non-eligible after confirmation of registration. Notice of withdrawal must be supplied in writing to the Organisers (see Contact). The following cancellation rates will apply as of the date of receipt of notice of withdrawal:

- a. 50 per cent of the full Participation fee up to 30 days prior to the Event;
- b. 100 per cent of the full Participation fee less than 15 days prior to the event

## **9. Cancellation of The Event**

The Organisers reserve the right to cancel, postpone, curtail, move, extend, modify or abandon the Event or to close individual or all sections of the Event temporarily or permanently, if unforeseen events so require. Should it be necessary to cancel, postpone, curtail, move, extend, modify or abandon the Event, the Exhibitor shall not be entitled to claim any indemnities. If the Event does not receive a sufficient number of Exhibitors, the Organisers may, at their sole discretion, decide to change the format of the Event. The Organisers will do this by notifying the Exhibitors of the Event in writing by sending an email no later than 30 days before the date of the Event. Participation fees will not be reimbursed if the Event is cancelled due to force majeure or by reason beyond the Organisers' control.

## **10. Costs**



The Exhibitor is responsible for covering any costs linked to participation in the Event such as Internet connection, and for insuring delegates who participate remotely in the Event. The Exhibitor is also responsible for providing all delegates with devices to connect to the platform.

#### **11. Disclaimer**

The Organisers accept no liability for loss or damage suffered by the Exhibitor and caused by:

- a. the failure of any service or amenities which the Organisers are responsible for providing;
- b. the failure of any service or amenities to be provided by the Event subcontractors
- c. the cancellation or suspension of the Event due to force majeure, including but not limited to pandemic, war, act of terrorism, earthquake, typhoon, adverse weather, strikes or by reason beyond the Organisers' control.

#### **12. Virtual booth allocation**

The Organisers are entitled to allocate at their own discretion the virtual booths and online exhibition areas in a manner deemed fit and appropriate. Exhibitors will accept the virtual exhibition space that is allocated to them by the Organisers. The Exhibitors shall use the allocated virtual space exclusively. The Exhibitors may not assign, sublet, share access to, or grant licences in respect of any part of the virtual space allotted to them, nor may they promote or advertise institutions, products, or services that are not a party to the contract.

#### **13. Virtual booth customization**

Exhibitors will be allocated an individual exhibition space (virtual booth) enabling them to present their institution and to engage in live communication with the Event's attendees. Exhibitors will be able to choose from two visual variants of the virtual booth. They will also be able to upload their own logo (1x) and a short institutional description, a banner, a video, and a presentation. Each booth will allow the upload of additional materials (at least in .pdf and .pptx formats), videos, presentations, and links. The booths will feature a custom menu, a chat function with participants (1:1 as well as public chat), and an FAQ section.

#### **14. Representation of the Exhibitor**

Exhibition space sharing is not permitted and HEIs will be allocated their individual virtual booth – i.e. one exhibition space, one entry in the exhibition leaflet, one listing on the website and in all materials relating to The Event. HEIs are responsible for nominating a representative who will accept the responsibility and liability for the HEI. Each HEI is then allowed to nominate up to 5 representatives who will receive access to The Event's back office and will have access to manage



the booth. The Exhibitor will ensure that at least one official representative of its institution will be present during the allocated time slot of the Event.

### **15. Promotional materials**

The design and customization of the virtual booth (incl. promotional materials) are the responsibility of the Exhibitor. Exhibitors shall provide the necessary digital assets (as specified in the manual received upon confirmation of acceptance to the Event) to the Organizer for the purpose of creating a promotional digital booklet, which will be shared on the registration platform for attendees and through email communications with both attendees and other Exhibitors prior to the event.

Exhibitors will receive a media brief well in advance of the event, which they may use for sharing on their own social media platforms.

### **16. Onsite online promotion rules**

In the interests of all Exhibitors, advertising is only permitted within the allocated exhibition space. The Organisers reserve the right to close down any online booth not respecting the Organisers' requirements at the Exhibitor's risk and expense. Agents' promotional literature must not be displayed nor distributed at the Event.

### **17. Sub-contracting**

The Organisers reserve the right to hire or contract sub-contractors to co-organise specific parts of the Event.

### **18. The Use of Online Platform**

The online fair platform shall not be used for any illegal or immoral purpose and the Organisers reserve the right to remove any material that in their sole opinion may be considered offensive or obscene. The online fair platform shall not be used for the purpose of betting or gambling.

### **19. Notices**

If either party wishes to give notice to the other party under this agreement it shall be by registered delivery or first class mail to the Organisers.

### **20. Termination of agreement**

The Organisers are entitled to terminate without notice their agreement with an Exhibitor if:



- a. the Exhibitor or its designated representative commits any breach of or fails to observe any of the conditions or regulations set out in these terms and conditions;
- b. the Exhibitor has a receiver appointed over all or part of its assets, enters into liquidation, or commits an act of bankruptcy, whether compulsorily or voluntarily;
- c. the Exhibitor fails to pay any sum due.

In the event that the Agreement is terminated by the Organisers unless otherwise agreed between the Organisers and the Exhibitor in writing, the Exhibitor shall indemnify the Organisers in respect of all costs loss, damages or expenses (including any consequential loss or damage) incurred as the result of such termination.

## **21. Privacy policy**

The Organisers may collect and process personal data concerning Users wishing to access Study in Europe website (hereafter the “Website”). For more information about your rights and the processing of your data, please consult the Privacy Policy.

## **22. Use of audio-visual materials**

The Organisers reserve the right, at their sole and absolute discretion, to use the films, audio recordings and/or photographs of an online Exhibition booth in any media without first obtaining the consent of the Exhibitor and without making any payment whatsoever for publicity, advertising, trade or promotion purposes. The Organisers are allowed to publish photographs or screenshots of the fair in any media. Any Exhibitor attending the fair waives their intellectual property rights on any photographs or screenshots taken and/or published in a manner described here.

The Organisers are allowed to publish photographs taken during the fair in any media. Any Exhibitor attending the fair waives their intellectual property rights on any photographs and/or published in a manner described here.

## **23. Use of logos**

The Exhibitor agrees that any information given to the Organisers via the Registration process (name of institution, logo, etc.) may be used to promote the Event and the participation of the Exhibitor in any media.

## **24. Governing law**

By submitting the application to participate in the Event, the Exhibitor agrees to these Terms and Conditions. The mutual rights and obligations residing in this contractual relationship shall be



interpreted in accordance with the laws of the Czech Republic. Should any of the above conditions be or become null and void, the other conditions shall continue to be valid.

